

MINUTES OF BOARD MEETING
Manitowoc Board of Education
December 13, 2016

A special meeting of the Board of Education was called to order by Board President Keith Shaw at 6:00 p.m. Members present were: Ms. Linda Gratz, Ms. Barbara Herrmann, Ms. Elizabeth Williams, Ms. Catherine Shallue, and Mr. Keith Shaw. Also present were Superintendent Mark Holzman and Board secretary Rebecca McLafferty.

Members absent: Ms. Karen Rohrer, Mr. Dave Nickels

Motion was made by Barbara Herrmann, seconded by Catherine Shallue, and unanimously (5-0) carried by roll call vote, to move into closed session for the purpose of considering the employment, promotion, compensation, or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility, i.e. elementary and secondary administrative contracts, as authorized pursuant to Section 19.85(1)(c) of the Wisconsin Statutes.

The regular meeting of the Board of Education was called to order by Board President Keith Shaw at 7:00 p.m.

The meeting began with the Pledge of Allegiance. Board members were logged into BoardBook.

Karen Rohrer arrived at 7:02 p.m.

Board President Shaw acknowledged correspondence that he distributed to Board members regarding participation in a Wisconsin Association of School Boards (WASB) survey.

A motion was made by Catherine Shallue, seconded by Elizabeth Williams, and unanimously carried (6-0), to approve the minutes of the November 8, 2016, regular meeting and the November 22, 2016, special meeting.

Franklin Elementary School Principal Nathan Brunnbauer and two students gave a presentation which highlighted student activities, the school song, student council activities, and benefits and contributions of the Parent-Teacher Association.

Dave Nickels arrived at 7:16 p.m.

Curriculum Committee Chairperson Barbara Herrmann reported on the November 22, 2016, meeting. The committee voted to bring the following policies forward to the full board for approval: policy 5451.01 – Wisconsin Academic Excellence Scholarship; policy 5630.01 – Use of Seclusion and Physical Restraint with Students; and policy 8330.01 – Unauthorized Acquisition of Student Personal Information. The committee voted to bring the following course proposals to the full board for approval: Grade 7 (World Regional Studies) and Grade 8 (Early United States History). Mr. Bull updated the committee on the STAR assessment and professional development. The approved policies will go

to the full Board for approval in January 2017. Director Jason Bull gave a brief summary of the student testing schedule.

Personnel Committee Chairperson Linda Gratz reported on the December 5, 2016, meeting. The committee voted to bring forward a proposal to the full board for recommending that all 7-hour/day employees pay the same dollar amount toward medical/dental premiums. The committee also voted to bring forward to the full board a recommendation that teacher and non-teacher handbooks have language revised to: *if a staff member receives discipline at a Written Warning or beyond, the disciplined person would be evaluated a minimum of every six months thereafter for a minimum of one year.* This is a revision from the current language that requires the person to be evaluated every six months for a minimum of two years. The committee was updated regarding the recruitment and selection of the additional special education positions approved by the board in November.

The payment of vouchers was presented by Director of Business Services Ken Mischler. A motion was made by Linda Gratz, seconded by Elizabeth Williams, and unanimous carried to approve voucher #723 totalling \$3,435,918.42 and voucher #726 totalling \$3,505,540.02, for a total of \$6,941,458.44. The financial report for the month ending November 30, 2016, was reviewed.

Director Joyce Greenwood-Aerts presented the Personnel Report consisting of three retirements and one resignation, two professional staff and twelve support staff appointments, and extra-curricular stipends; and an Addendum consisting of one retirement and one resignation. On motion by Barbara Herrmann, seconded by Linda Gratz, the Board unanimously approved the Personnel Report and Addendum as presented.

Superintendent Holzman acknowledged the Superintendent and Directors Report and gave Board members the opportunity to ask additional questions.

Business Services Director Ken Mischler gave a referendum spending update. Of the \$600,000 maintenance and security needs, \$499,763 has been spent. Of the \$400,000 technology needs, \$201,988 has been expended. Due to state revenue limit formula and decreased funding, the district loses \$500,000 to \$1 million in revenue annually. The district needs to offer a wide range of courses, programs, and services to remain current and adapt to the needs of all students and community. The MPSD has been labeled a "low spending district" for 20+ years, and is capped at a funding rate significantly less than 80% of the state's other districts.

Athletic Director Dave Steavpack updated the Board on improvements to Rubick Field. His presentation highlighted the multi-purpose facility project, including installation of a synthetic turf for a multi-use field and new stadium lights for the 2016-17 school year. Some highlights included the current situation at Rubick Field, synthetic surface benefits, turf revenue/cost benefits, key components of the project, project costs, naming rights, and project next steps.

Superintendent Holzman's activity update referred to upcoming holiday concerts and activities.

On motion from the Curriculum Committee, the Board unanimously approved the textbook recommendation: The Cultural Landscape – AP Geography.

On motion from the Personnel Committee's October 31, 2016, meeting, the Board unanimously approved the second read of the following policies: 3124 – Employment Contract; 3362.01 – Threatening Behavior Toward Staff Members (Professional Staff); and Policy 4362.01 – Threatening Behavior Toward Staff Members (Support Staff).

On motion from the November 8, 2016, Finance & Budget Committee meeting, the Board unanimously approved the following policies: 6320 – Purchasing (revised); 6700 – Fair Labor Standards Act (FLSA) (new); 8531 – Free and Reduced Price Meals (new); 8900 – Fraud (new); and 9700.01 – Advertising and Commercial Activities.

Superintendent Holzman gave an update on the revision process for the District's mission statement. The third meeting was held this date and collaborative groups have been narrowed, with Director Jason Bull guiding those conversations.

Linda Gratz requested that Board members review the proposed WASB resolutions and provide feedback at the January 10, 2017, School Board meeting.

Director Ken Mischler's update on the Manty Health and Wellness Clinic (MHWC) reflected a savings of \$30,676.35 for the MHWC, and additional savings (EAP, HRA and workers' compensation program) for a total of \$72,816.35 to date.

On motion from the Curriculum Committee, the Board unanimously approved the following two course proposals: Social Studies – Grade 7 (World Regional Studies) and Social Studies – Grade 8 (Early United States History).

On motion from the December 5, 2016, Personnel Committee meeting, the Board approved the adjustment in medical/dental contributions for 7-hour/day employees as presented.

On motion from the December 5, 2016, Personnel Committee meeting, the Board unanimously approved the Teacher and Non-Teacher Handbook Language Revision as presented.

On motion by Elizabeth Williams, seconded by Barbara Herrmann, and unanimously carried, the meeting adjourned at 8:23 p.m.

Respectfully submitted,
Rebecca McLafferty, Secretary

Keith Shaw
Board President